

Calvert Library Board of Library Trustees
Agenda October 21, 2025
5:30 pm – via Zoom

Call to Order & Welcome of Guests

Approval of Minutes August 19 Regular Meeting

President’s Report

Unfinished Business

New Business

Revisions to Trustee Manual – Nomination of Trustees & Supervision of Exec Director
Polaris - maintenance of accounts
Capital Improvement Project draft budget FY 27-32
Draft Operating Budget FY27

Director’s Report

Director’s written report
Board training – Insight into Dewey – Katie McVicker, Collection Development Librarian
Draft FY25 Annual Report
FY26 Budget – P3 report

Action Items	Responsible Party	Due Date
County Reconciliation of Salary Account	County Finance	closed

Reports

Friends of the Library- Ms. Willson
SMRLA – Mr. Crupi
Foundation – Ms. Willson

Announcements/Other

Mr. Parran’s term on the BOLT expires 12/3125. He is not seeking a second term. The upcoming vacancy is being advertised by the Library and the County.

Next Meeting – November 18, 2025 at Calvert Library Prince Frederick – meeting room 1

Public Comment *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

Executive Session – Closed to the public pursuant to Section 3-305 of the State Government Article of the Annotated Code of Maryland

-Personnel Matters [3-305(b)(1)] Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

The Board will discuss several personnel matters.

Adjournment