

Calvert Library
Agenda – Board of Library Trustees
November 15, 2022 at 4:00 pm – Zoom

Call to Order & Welcome of Guests

Approval of Minutes October 18, 2022 regular meeting

President’s Report

Board meeting schedule for 2023 & Trustee Interviews

Unfinished Business

Privacy and Confidentiality Policy revision - Disclosure of Customer Records

New Business

FY23 Draft Operating Budget

Staff Handbook – Personal Leave & Workers Comp

Director’s Report

Director’s written report

Twin Beaches Branch update

FY23 Budget – Period 4 report

Action Items from prior meetings	Responsible Party	Due Date
Holiday leave for non-Christians	Willson & At Lee	January 2023
Staff Leave policy review	Jackson & Lewis, At Lee	Pending review
Unique Materials Recovery	Willson	January 2023

Reports

Friends of the Library - Ms. Grahame

SMRLA – Mr. Crupi

Foundation – Ms. Willson

Announcements/Other

Next Meeting – January 17, 2023 at 4:00pm via Zoom

Public Comment *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

Executive Session – Closed to the public pursuant to Section 3-305 of the State Government Article of the Annotated Code of Maryland

-Personnel Matters [3-305(b)(1)] Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

Adjournment