

Agenda
Board of Library Trustees
March 17, 2020 at 4:00 pm
Calvert Library Prince Frederick

Call to Order

Approval of Agenda

Approval of Minutes of February 18, 2020 meeting

President’s Report

Unfinished Business

New Staffing Request – Business Manager

New Business

Pandemic Response – Continuity of Operations Plan

Director’s Report

Director’s preliminary written report

FY20 Budget

| Action Items from prior meetings | Responsible Party | Due Date | Complete? |
|---|---------------------------------|-----------------|------------------------------------|
| Compensation Study – working group | Willson, Crupi | July 2020 | No – slated to begin work in April |
| Naming and Gift Policy | At Lee, Grahame, Crupi, Willson | TBD | |
| Return Rates | Willson | quarterly | |

Reports

Friends of the Library- Ms. Grahame

SMRLA – Mr. Crupi

Foundation – Mr. Crupi

Announcements/Other

April 15, Community Input meeting for Twin Beaches Design – 7:00pm North Beach Town Hall,

April 21, BOCC proclamation for National Library Week, 10:00 Commissioner’s Hearing Room

May 4-6 MLA Conference at Hyatt Regency in Cambridge, MD

Next Meeting – Tuesday, April 21 at 4pm at Calvert Library Prince Frederick

Public Comment *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

Adjournment